



The Nutcracker 2019

Thank you for allowing your child to participate in Charlottesville Ballet's production of The Nutcracker. Please refer to this document for important information about theatre locations, arrival times, tickets, and general information for rehearsals and performances.

We appreciate your help in making this year's production the best yet!

Keep Dancing, Emily Hartka & Sara Clayborne, Co-Directors

Lynchburg

**The Academy Center of the Arts (ACOA)
600 Main Street Lynchburg, VA 24504**

www.CharlottesvilleBallet.org/Nutcracker-Lynchburg

ACOA Box Office: (434) 846-8499

10% Discount Code: CBAStudent

Charlottesville

**Piedmont Virginia Community College V. Earl Dickinson Building
501 College Drive Charlottesville, VA 22902**

www.CharlottesvilleBallet.org/Nutcracker

Email: tickets@charlottesvilleballet.org

CB Box Office: (434) 227-7592

10% Discount Code: CBAStudent

Arrival on Show Days:

- This is a professional production and students must be available and on time for all call times. If you need to pick up your child early from school and would like a note to excuse him or her, please e-mail info@charlottesvilleballet.org.
- Ensure students have hair and makeup finished and are wearing the proper attire upon arrival (see "attire" for details).
- Look for a CBA Staff Member to direct you to the check-in/check-out area, also known as the security table.
- Parents **will not** be allowed backstage. Only pre-arranged chaperones are permitted into the dressing rooms.
- Students must remain backstage during the entire performance.
- Seating for performances will open approximately 30 minutes prior to each showtime.

Meal Breaks: Please plan to pack or provide a meal for your student each of the following days

- All rehearsals and dress rehearsals: Students **MAY NOT** be checked out for meals.
- ACOA Lynchburg Cast, Saturday, 12/14: Students are **ENCOURAGED** to check out between performances.
- ACOA Lynchburg Cast, Sunday, 12/15: Students **MAY NOT** be checked out for meals.
- PVCC Charlottesville Cast B, Thursday, 12/19: Students **MAY** be checked out between performances.
- PVCC Charlottesville Cast A, Friday, 12/20: Students **MAY** be checked out between performances.
- PVCC Charlottesville Cast B, Saturday 12/21: Students **MAY NOT** be checked out between performances.
- PVCC Charlottesville Cast A, Sunday 12/22: Students **MAY NOT** be checked out between performances.
- Dancers must wear cover-ups while eating, and must change out of costume if leaving the theatre.
- If checked out, it is imperative that students check back in at the theatre before the call time for the second show.
- At all PVCC shows, parents will have the option to bring lunch to the common area and eat with students.

Dismissal on Show Days:

- Following the performance, chaperones will take students back to their designated backstage area to get changed. Staff and volunteers will collect all costumes (inc. headpieces, gloves, etc.) No costumes should be taken out of the theatre for any reason.
- Once students are dressed in street clothes, they will be escorted to the security table. Parents should wait there for students to exit the backstage area, then check them out from there.

Backstage Etiquette:

We ask that parents discuss proper backstage etiquette with their children prior to performances in order to ensure a professional theatre environment for all participants and patrons. This includes staying quiet at all times and heeding the instructions of chaperones and staff. Additionally, please remind them that they will likely see their CBA instructors backstage. Many of our faculty members are also professional dancers and will be performing in the show. If students see their teachers, they are welcome to say hello with a simple wave while remaining with their group and designated chaperones.

Volunteers Needed: <https://www.signupgenius.com/go/70a0948a8a62ea64-nutcracker4>

- We appreciate your dedication to the art of dance as a chaperone, front of house usher, or backstage technical assistant.
- *Chaperone Note:* Chaperones will stay with their group at all times. Once the group is called to stage, the chaperones will wait at the side of the stage while the group rehearses and performs. Chaperones are required to attend the Put-Together for their cast. Chaperones are required to attend the dress rehearsal for only the corresponding performance venue you select. This is to ensure that all Chaperones understand the backstage protocol and area in addition to being comfortable with their group.

Photography/Videography:

- Taking photos/videos from the audience is not permitted during performances.
- You *may* take photos without flash during all theatre rehearsals.
- Due to copyright restrictions we are NOT able to sell DVDs for any professional company performances.

Hair, Makeup, and Attire Details:

Hair

- All female dancers are required to wear a ballet bun secured in the middle of the head.
- Hair should be brushed straight back (no part).
- Bangs or other loose hair should be secured with bobby pins and hairspray.
- Hair nets are required in the natural color of the student's hair; found at most drugstores. No crocheted nets.
- Hair tutorial: www.CharlottesvilleBallet.org/academy/resources/

Make-Up (Females)

- All students should bring their makeup in a ziplock bag or carrying case labeled with their name.
- All students should plan to wear mascara, red blush, and true red lipstick. Please ensure lipstick is true red without shades of purple, brown, or orange. Additional stage makeup can be used at your discretion.
- Glitter and sparkles are not permitted.
- It is important to fully apply makeup for the put-togethers and dress rehearsals so teachers can give makeup notes on these days.

Attire (Please arrive to rehearsals and shows wearing these items.)

- Skin-toned leotard (females only, for easy costume changes)
- Cover up (any robe, button down shirt, etc. that can be worn over the costume while eating)
- Tights: Party, Angels, Sheep, Chinese, and Gingerbread - Capezio Style 9 or 9c in Theatrical Pink
 - Can be purchased at The Hip Joint (please call ahead to confirm they are in stock) or online.
 - Adult Capezio Style 9 (Theatrical Pink): https://www.discountdance.com/dancewear/style_9.html
 - Child Capezio Style 9c (Theatrical Pink): https://www.discountdance.com/dancewear/style_9C.html
- Tights: Mice and Soldiers - any footed or convertible pink ballet tights

Shoes

- Soldiers: Black jazz shoes and black socks
- Party Boys: Black ballet shoes (socks provided by CBA)
- All other roles: Pink ballet shoes (or pointe shoes if applicable for the role)

Pack List:

- Dance shoes (and socks if applicable) See "attire" for specifics.
- Tights, skin-toned leotard, and cover-up (please arrive to rehearsals & shows wearing these items) See "attire" for specifics.
- Hair essentials: bobby pins, hair nets in the natural color of the student's hair, hairspray
- Makeup bag: labeled with student's name, including mascara, red blush, true red lipstick, and q-tips.
- Water & healthy snacks: please avoid packing foods that can stain or easily create a mess, and foods with common allergens.
- Activities for downtime: quiet and contained (coloring books, non-staining markers, puzzles, etc.) We strongly discourage electronic devices (iPads, Kindles, cell phones, etc.). Charlottesville Ballet is not responsible for items that are lost or stolen.

Nutcracker Schedule Overview

When & Who		What	Where	Notes
Sat. 11/2	CVB Angels 2:45-5:00PM CVB Sheep 2:45-5:00 PM CVB Chinese 2:45 -5:00 PM Demis (Cast A) 2:15-5:00 PM	CVB Put-Together	Central Virginia Ballet	Please arrive with performance quality bun & stage make up
Sat. 11/23	Party A 1:45-7:00 PM Mice A 1:45-6:30 PM Soldiers 1:45-7:00 PM Angels (Blue/Silver) 3:00-6:30 PM Sheep A 3:00-7:00 PM Chinese A 3:00-7:00 PM Gingerbread 3:00-7:00 PM	Cast A Put-Together	Charlottesville Ballet Studio 3	Please arrive with performance quality bun & stage make up
Sun. 11/24	Party B 12:45-6:00 PM Mice B 12:45-5:30 PM Soldiers 12:45-6:00 PM Angels (Red/Green) 2:00-5:30 PM Sheep B 2:00-6:00 PM Chinese B 2:00-6:00 PM Gingerbread 2:00-6:00 PM	Cast B Put-Together	Charlottesville Ballet Studio 3	Please arrive with performance quality bun & stage make up
Fri. 12/6	Last Friday Night Rehearsals at CBA			
Tues. 12/10	Angels (CVB) 4:30-5:45 PM Chinese (CVB) 4:30-6:00 PM (Demis not required to attend) Sheep (CVB) 5:30-6:15 PM	Rehearsal	Academy Center of the Arts (Lynchburg)	Normal class attire - no makeup or costumes Parents may stay and watch
Wed. 12/11	Party (Lynchburg cast) 4:45-9:00 PM Mice (Lynchburg cast) 4:45-7:45 PM Soldiers 4:45-9:00 PM Gingerbread 4:45-9:00 PM Angels (CVB) 5:30-8:00 PM Sheep (CVB) 5:30-9:00 PM Chinese (CVB) 5:30-9:00 PM	Dress Rehearsal	Academy Center of the Arts (Lynchburg)	Please arrive with performance quality bun & stage make up Parents may stay and watch
Sat. 12/14	Party & Mice (Lynchburg cast) Soldiers & Gingerbread Angels, Sheep, Chinese (CVB) ALL 12:00-9:00 PM	Performances	Academy Center of the Arts (Lynchburg)	Students encouraged to check out between performances (approx. 4:00-5:45 PM)
Sun. 12/15	Party & Mice (Lynchburg cast) Soldiers & Gingerbread Angels, Sheep, Chinese (CVB) ALL 3:00-6:00 PM	Performance	Academy Center of the Arts (Lynchburg)	

Tues. 12/17	Demis 10:45 AM-8:15 PM Lt. Soldier 4:00-6:15 PM All CBA Angels 4:00-6:15 PM Mice A & B 4:30-6:15 PM Soldiers 4:30-6:15 PM Party A & B 5:30-7:30 PM Sheep A & B 5:30-7:45 PM Chinese A & B 5:30-8:15 PM Gingerbread 5:30-8:45 PM	Rehearsal	Piedmont Virginia Community College	Normal class attire - no makeup or costumes Parents may stay and watch
Thurs. 12/19	All Cast B 10:00 AM-5:00 PM Red Angels 10:00 AM-1:00 PM Green Angels 2:00-5:00 PM	Performances	Piedmont Virginia Community College	Students may leave between performances (approx. 1:00 PM-1:45 PM)
Fri. 12/20	All Cast A 1:30-9:00 PM Blue Angels 1:30-4:30 PM Silver Angels 6:00-9:00 PM	Performances	Piedmont Virginia Community College	Students may leave between performances (approx. 4:30 PM-5:45 PM)
Sat. 12/21	All Cast B 12:00-6:30 PM Red Angels 12:00-3:00 PM Green Angels 3:30-6:30 PM	Performances	Piedmont Virginia Community College	Students may NOT leave between performances
Sun. 12/22	All Cast A 1:00-7:30 PM Blue Angels 1:00-4:00 PM Silver Angels 4:30-7:30 PM	Performances	Piedmont Virginia Community College	Students may NOT leave between performances

CVB Put-Together | Saturday 11/2

CVB Students & CBA Demis

Please arrive with performance quality bun and stage makeup

Volunteers	All Volunteers → 2:45 PM
2:15 PM	CALL TIME: CBA Demis
2:30-3:30 PM	CBA Demis take company warmup class
2:45 PM	CALL TIME: All CVB students
3:00-3:30 PM	Costumes - All dancers
3:30-4:15 PM	CVB Angels Rehearsal
4:15-5:00 PM	CVB Sheep & CVB Chinese Rehearsal
5:00 PM	All students change and are dismissed

CBA Put-Together | Saturday 11/23

Cast A & Blue/Silver Angels

Please arrive with performance quality bun and stage makeup

Volunteers	Act 1 (Party, Mice, Soldiers) → 1:30 PM Act 2 (Blue/Silver Angels, Chinese, Sheep, Gingerbread) → 2:30 PM
1:45 PM	CALL TIME: Cast A Party, Mice, and Soldiers
2:00-2:30 PM	Party rehearsal
2:30-3:15 PM	Mice & Soldiers rehearsal (Battle scene)
3:00 PM	CALL TIME: Cast A Chinese, Sheep, Gingerbread, Blue/Silver Angels
3:15-3:30 PM	Blue Angels & Lt. Soldier rehearsal
3:30-3:45 PM	Silver Angels & Lt. Soldier rehearsal -Angels in costume
3:45 PM	Silver Angels change out of costume
3:45-4:00 PM	Chinese rehearsal
4:00-4:15 PM	Sheep rehearsal
4:15-4:30 PM	Gingerbread rehearsal
4:30-4:45 PM	Finale & Bows: All students
4:45-5:00 PM	Change into costumes -Includes Blue Angels; Silver will stay in standard class attire
5:00-6:15 PM	Run full show -Repeat Angels during the run, Blue cast (in costume), then Silver cast
6:15-7:00 PM	Notes
6:30 PM	Mice & Angels change and are dismissed
7:00 PM	All remaining students change and are dismissed

CBA Put-Together | Sun. 11/24

Cast B & Red/Green Angels

Please arrive with performance quality bun and stage makeup

Volunteers	Act 1 Volunteers (Party, Mice, Soldiers) → 12:30 PM Act 2 Volunteers (Red/Green Angels, Chinese, Sheep, Gingerbread) → 1:30 PM
12:45 PM	CALL TIME: Cast B Party, Mice, and Soldiers
1:00-1:30 PM	Party rehearsal
1:30-2:15 PM	Mice & Soldiers rehearsal (Battle scene)
2:00 PM	CALL TIME: Cast B Chinese, Sheep, Gingerbread, Red/Green Angels
2:15-2:30 PM	Red Angels & Lt. Soldier rehearsal
2:30-2:45 PM	Green Angels & Lt. Soldier rehearsal -Angels in costume
2:45 PM	Green Angels change out of costume
2:45-3:00 PM	Chinese rehearsal
3:00-3:15 PM	Sheep rehearsal
3:15-3:30 PM	Gingerbread rehearsal
3:30-3:45 PM	Finale & Bows: All students
3:45-4:00 PM	Change into costumes -Includes Red Angels; Green will stay in standard class attire
4:00-5:15 PM	Run full show -Repeat Angels during the run, Red cast (in costume), then Green cast
5:15-6:00 PM	Notes
5:30 PM	Mice & Angels change and are dismissed
6:00 PM	All students change and are dismissed

ACOA Rehearsal | Tuesday 12/10

CVB Students

Normal class attire - No costumes or makeup

Volunteers	CVB Angels & Chinese Volunteers → 4:15 PM CVB Sheep Volunteers → 5:15 PM
4:30 PM	CALL TIME: CVB Angels & Chinese
5:00-5:45 PM	CVB Angels rehearsal
5:30 PM	CALL TIME: CVB Sheep
5:45 PM	CVB Angels dismissed
5:45-6:00 PM	CVB Chinese rehearsal
6:00 PM	CVB Chinese dismissed
6:00-6:15 PM	CVB Sheep rehearsal
6:15 PM	CVB Sheep dismissed

ACOA Dress Rehearsal | Wednesday 12/11

CVB Students & CBA Lynchburg Cast

Please arrive with performance quality bun and stage makeup

Volunteers	CBA Volunteers → 4:15 PM CVB Volunteers → 5:00 PM
4:45 PM	CALL TIME: CBA Lynchburg Cast
5:00 PM	Party scene dinner
5:00-5:30 PM	Mice & Soldiers rehearsal (Battle scene)
5:30 PM	CALL TIME: All CVB students
5:30-6:00 PM	All students dinner break (except Party scene)
5:30-6:00 PM	Party rehearsal
6:00-6:15 PM	Bows rehearsal (All students)
6:15-6:30 PM	Change into costumes
6:30-8:30 PM	Run full show
7:45 PM	Mice change and are dismissed
8:00 PM	Angels change and are dismissed
8:30 PM	Notes
9:00 PM	All remaining students change and are dismissed

ACOA Performances | Saturday 12/14

CVB Students & CBA Lynchburg Cast

Please arrive with performance quality bun and stage makeup

Volunteers	Show 1 Volunteers → 11:30 AM Show 2 Volunteers → 5:15 PM
12:00 PM	CALL TIME: All students
12:00-12:45 PM	Notes & warm-up class
12:45-1:15 PM	Lunch break
1:15-1:45 PM	All students - bathroom & costumes
1:45 PM	Students ready for Show #1
2:00-4:00 PM	Show #1
4:00-5:45 PM	Dinner Break (students encouraged to check out and exit the theatre)
6:00 PM	CALL TIME: All students return
6:15-6:45 PM	All students - bathroom & costumes
6:45 PM	Students ready for Show #2
7:00-9:00 PM	Show #2
9:00 PM	All students change and are dismissed

ACOA Performances | Sunday 12/15

CVB Students & CBA Lynchburg Cast

Please arrive with performance quality bun and stage makeup

Volunteers	All Volunteers → 2:30 PM
3:00 PM	CALL TIME: All students
3:15-3:45 PM	All students - bathroom & costumes
3:45 PM	Students ready for Show
4:00-6:00 PM	Show
6:00 PM	All students change and are dismissed

PVCC Rehearsal | Tuesday 12/17

Cast A & B, All Angels

Normal class attire - No costumes or makeup

Volunteers	Angels Volunteers → 3:30 PM Mice & Soldiers Volunteers → 4:00 PM Chinese, Sheep, Gingerbread, Party Volunteers → 5:00 PM
4:00 PM	CALL TIME: Angels & Lt. Soldier
4:15-5:00 PM	All Angels & Lt. Soldier rehearsal
4:30 PM	CALL TIME: Mice & Soldiers
5:00-6:00 PM	Mice & Soldiers rehearsal (Battle scene)
5:30 PM	CALL TIME: Chinese, Sheep, Gingerbread, & Party
5:45-6:15 PM	Finale & Bow: ALL Dancers
6:15 PM	Angels, Mice, & Soldiers dismissed
6:15-7:30 PM	Party rehearsal
7:30 PM	Party dismissed
7:30-7:45 PM	Sheep rehearsal
7:45 PM	Sheep dismissed
7:45-8:15 PM	Chinese rehearsal
8:15 PM	Chinese dismissed
8:15-8:45 PM	Gingerbread rehearsal
8:45 PM	Gingerbread dismissed

PVCC Performances | Thursday 12/19

Cast B & Red/Green Angels

Please arrive with performance quality bun and stage makeup

Volunteers	Show 1 Volunteers → 9:30 AM Show 2 Volunteers → 1:30 PM
10:00 AM	CALL TIME: Cast B & Red Angels
10:15-10:45 AM	All students - bathroom & costumes
10:45 AM	Students ready for Show #1
11:00-1:00 PM	Show #1
1:00 PM	Red Angels change and are dismissed
1:00-1:45 PM	Meal Break (students MAY leave the theatre after they change)
2:00 PM	CALL TIME: Cast B (returns) & Green Angels
2:15-2:45 PM	All students - bathroom & costumes
2:45 PM	Students ready for Show #2
3:00-5:00 PM	Show #2
5:00 PM	All students change and are dismissed

PVCC Performances | Friday 12/20

Cast A & Blue/Silver Angels

Please arrive with performance quality bun and stage makeup

Volunteers	Show 1 Volunteers → 1:00 PM Show 2 Volunteers → 5:00 PM
1:30 PM	CALL TIME: Cast A & Blue Angels
1:45-2:15 PM	All students - bathroom & costumes
2:15 PM	Students ready for Show #1
2:30-4:30 PM	Show #1
4:30 PM	Blue Angels change and are dismissed
4:30-5:45 PM	Meal Break (students MAY leave the theatre after they change)
6:00 PM	CALL TIME: Cast A (returns) & Silver Angels
6:15-6:45 PM	All students - bathroom & costumes
6:45 PM	Students ready for Show #2
7:00-9:00 PM	Show #2
9:00 PM	All students change and are dismissed

PVCC Performances | Saturday 12/21

Cast B & Red/Green Angels

Please arrive with performance quality bun and stage makeup

Volunteers	Show 1 Volunteers → 11:30 AM Show 2 Volunteers → 3:00 PM
12:00 PM	CALL TIME: Cast B & Red Angels
12:15-12:45 PM	All students - bathroom & costumes
12:45 PM	Students ready for Show #1
1:00-3:00 PM	Show #1
3:00 PM	Red Angels change and are dismissed
3:00-3:45 PM	Meal Break (students MAY NOT leave the theatre, must wear a cover up while eating)
3:30 PM	CALL TIME: Green Angels
3:45-4:15 PM	All students - bathroom & costumes
4:15 PM	Students ready for Show #2
4:30-6:30 PM	Show #2
6:30 PM	All students change and are dismissed

PVCC Performances | Sunday 12/22

Cast A & Blue/Silver Angels

Please arrive with performance quality bun and stage makeup

Volunteers	Show 1 Volunteers → 12:30 PM Show 2 Volunteers → 4:00 PM
1:00 PM	CALL TIME: Cast A & Blue Angels
1:15-1:45 PM	All students - bathroom & costumes
1:45 PM	Students ready for Show #1
2:00-4:00 PM	Show #1
4:00 PM	Blue Angels change and are dismissed
4:00-4:30 PM	Meal Break (students MAY NOT leave the theatre, must wear a cover up while eating)
4:30 PM	CALL TIME: Silver Angels
4:45-5:15 PM	All students - bathroom & costumes
5:15 PM	Students ready for Show #2
5:30-7:30 PM	Show #2
7:30 PM	All students change and are dismissed