

Snow White 2024: Parent Packet

Thank you for allowing your child to participate in Charlottesville Ballet's production of Snow White. Please refer to this document for important information about theater locations, arrival times, tickets, and general information for rehearsals and performances. We appreciate your help as we return to theaters this holiday season!

Ticket Information:

Charlottesville

The Paramount Theater

215 East Main Street Charlottesville, VA 22902

Saturday, May 4 | 11:00AM & 3:30PM

Tickets:

www.CharlottesvilleBallet.org/Snow-White

Email: boxoffice@theparamount.net

The Paramount Box Office: 434.979.1333

10% Discount Code: CBASTUDENT

Lynchburg

The Academy Center of the Arts (ACOA)

600 Main Street Lynchburg, VA 24504

Saturday, May 11 | 11:30AM & 4:00PM

Tickets:

www.CharlottesvilleBallet.org/Snow-White-Lynchburg

Email: boxoffice@academycenter.org

ACOA Box Office: 434.846.8499

10% Discount Code: CBASTUDENT

Info@charlottesvilleballet.org

General questions/pick-up authorization
Absences/tardies/illnesses

434.218.3652

Day-of questions

Merchandise Information:

Interested in purchasing a Charlottesville Ballet shirt? We just added new Snow White 2024 merchandise! Check it out in CB's online merchandise store at: <https://bonfire.com/snow-white-2024>. Order by April 16 if you would like to have your shirt for the May 3 performances!

Volunteer Information:

We are in need of many volunteers to make this production successful! We appreciate your dedication to the art of dance as a volunteer chaperone, front of house usher, or load in/out volunteer. If you can help with any of these positions, please view our sign-ups for more details and to sign up for your desired role:

- Volunteer Sign-up: https://docs.google.com/spreadsheets/d/1-noXLuqxuitNPeeSIGd0-8dcjWG-9YEuR0c3sC_x9Jo/

Chaperone Note: Chaperones will stay with their student group at all times. Once their group is called to stage, the chaperones will wait at the side of the stage while the group rehearses and performs. In addition to attending the performance you select, Chaperones are also required to attend the dress rehearsals for the corresponding performance venue you select.

Photography/Videography:

- Taking photos/videos from the audience is not permitted during performances.
- You *may* take photos without flash during all theater rehearsals.
- Due to copyright restrictions we are NOT able to sell DVDs for any professional company performances.

Performance & Rehearsal Information:

Attendance Policy:

- Students are required to attend all Put-Togethers, Rehearsal Reviews, Dress Rehearsals, and Performances as applicable for their casting.
- Students may miss no more than one of their weekly rehearsals.
- If an absence is necessary due to an unforeseen illness or emergency, please give immediate notice to info@charlottesvilleballet.org.
- If your student misses two consecutive rehearsals due to illness, we require a doctor's note be sent to info@charlottesvilleballet.org.
- A make-up private lesson may be required in the event of an absence.
- Students who do not meet attendance requirements will not be allowed to perform in this year's production.

Arrival on Show Days:

- This is a professional production and students must be available and on time for all call times. If you need to pick up your child early from school and would like a note to excuse them, please e-mail info@charlottesvilleballet.org.
- **If you have an emergency or illness on a dress rehearsal or performance day and need to notify our staff, please contact info@charlottesvilleballet.org or call our CB Box Office line at 434.218.3652. If there is no answer, please leave a voicemail.**
 - Students will not be permitted to perform unless they have been fever free for at least 24 hours.
 - Tickets are nonrefundable, and will not be refunded if your student is unable to perform.
- Ensure students have hair and makeup finished and are wearing the proper attire upon arrival (see "Rehearsal Attire: Hair, Makeup, and Dress Details" for specifics).
- Look for a CBA staff member to direct you to the check-in/check-out area, also known as the security table.
- Parents **will not** be allowed backstage. Only pre-arranged chaperones are permitted into the dressing rooms.
- Students must remain backstage during the entire performance.
- Seating for performances will open approximately 30 minutes prior to each showtime.

Dismissal on Show Days:

- Following the performances, chaperones will take students back to their designated backstage area to get changed. Staff and volunteers will collect all costumes (including: headpieces, gloves, etc.). No costumes should be taken out of the theater for any reason.
- Once students are dressed in street clothes, they will be escorted to the security table. Parents should wait there for students to exit the backstage area, then check them out from there.

Meal Breaks:

Please plan to pack a meal for your student if they are staying at the theater during their meal breaks.

Packed meals are required on days students are not allowed to leave (see schedule charts below).

- Dancers must wear cover-ups while eating, and must change out of costume and into street clothes if leaving the theater.
- Students are encouraged to bring snacks on theater days to eat before and between shows, **not during shows**.
- Parents are encouraged to check out students at the security table between shows for a meal break.
- If checked out, it is imperative that students check back in at the theater by their next call time.

Backstage Etiquette:

We ask that parents discuss proper backstage etiquette with their children prior to performances in order to ensure a professional theater environment for all participants and patrons. This includes staying quiet at all times and heeding the instructions of chaperones and staff.

Additionally, please remind them that they will likely see their CBA instructors backstage. Many of our faculty members are also professional dancers and will be performing in the show. If students see their teachers, they are welcome to say hello with a simple wave while remaining with their group and designated chaperones.

Pack List:

***Please write your child's name in all belongings (dance shoes, jackets, lunch boxes, etc.). This will help staff return any items if lost and found.**

- **Dance shoes (and socks if applicable)** See "Rehearsal Attire: Hair, Makeup, and Dress Details" for specifics.
- **Tights, skin-toned leotard, and cover-up** (please arrive to rehearsals & performances wearing these items). See "Rehearsal Attire: Hair, Makeup, and Dress Details" for specifics.
- **Hair essentials:** bobby pins, hair nets in the natural color of the student's hair, hairspray/product.
- **Makeup bag:** labeled with student's name, including mascara, red blush, true red lipstick, and q-tips.
- **Water, healthy snacks, & meals when applicable:** please avoid packing foods that can stain or easily create a mess, and foods with common allergens.
- **Activities for downtime:** quiet and contained (coloring books, non-staining markers, puzzles, etc). We strongly discourage electronic devices (iPads, Kindles, cell phones, etc). Charlottesville Ballet is not responsible for items that are lost or stolen.

Rehearsal Attire:

- Leotard (black or any color) & tights OR black shorts & white t-shirt (tucked in)
- Ballet shoes
- Hair pulled back neatly away from the face, up and off of the neck

Performance Attire | Hair, Makeup, and Dress Details:

Hair:

- All female dancers are required to wear a ballet bun secured in the middle of the head.
- Hair should be brushed straight back (no part).
- Bangs or other loose hair should be secured with bobby pins and hairspray or hair product appropriate for hair type.
- Hair nets are required in the natural color of the student's hair; found at most drugstores. No crocheted or colored hair nets or scrunchies.

Makeup:

- Makeup is required of all students. Stage lights often "wash out" facial features and wearing makeup will help highlight those features when on stage.
- All students should bring their makeup in a ziplock bag or carrying case labeled with their name.
- All students should plan to wear mascara, pink blush, and true red lipstick. Please ensure lipstick is true red without shades of purple, brown, or orange. Additional stage makeup can be used at your discretion.
- Glitter and sparkles are not permitted.
- It is important to fully apply makeup for the Put-Together and Dress Rehearsals (in addition to performances) so that teachers can give makeup notes on these days.

Dress (Please arrive to Put-Together Rehearsals, Dress Rehearsals, and Performances wearing these items.):

- No jewelry permitted (small stud earrings are acceptable if they cannot be removed)
- Cover up (any robe, button down shirt, etc. that can be worn over the costume while eating)
- Camisole leotard in your skin tone (females only, for easy costume changes)
- Tights (see chart below)
- Shoes & socks (see chart below—Any drawstrings should be tucked in and taped prior to the Put-Together. Please label child's name inside **each** shoe.)

Role	Attire	Shoes/ Socks
<p>*Required attire must be purchased prior to the Put-Together and worn to Put-Together, Dress Rehearsals, and Performances.</p>		
All	Cover up (any robe, button down shirt, etc. that can be worn over the costume while eating) Camisole leotard in your skin tone (females only, for easy costume changes)	—
Corps Bats & Lead Bats	Black camisole leotard Black tights, no leotard necessary (males only)	Black jazz shoes & black socks
Soloist Bats	Convertible (not stirrup) or footed solid black tights	Black pointe shoes
Bears	Shorts for underneath costume (Optional)	Skin-toned ballet shoes
Birds	Tights in your skin tone in any of the following styles. Tights can be purchased at My Dance Shoppe (please call ahead to confirm they are in stock) or online: <ul style="list-style-type: none"> • Capezio #1916 Convertible Tights (Skin-toned): https://www.discountdance.com/dancewear/style_1916.html?&pid=21225&Shop=Style&rfilter=Age%23Womens%3ACategory%23Tights%3ABrand%23Capezio%3ASubCategory%23Tights%21Adult+Convertible+Tights&SID=1705953477 • Capezio #1916c Convertible Tights (Skin-toned): https://www.discountdance.com/dancewear/style_1916C.html?&pid=21226&Shop=Style&rfilter=Age%23Girls%3ACategory%23Tights&SID=1705953800 • Eurotard #210 Convertible Tights (Skin-toned): https://eurotard.com/v4/ShowStyle.aspx?style=210 • Eurotard #210c Convertible Tights (Skin-toned): https://eurotard.com/v4/ShowStyle.aspx?style=210C • Eurotard #215c Footed Tights (Skin-toned): https://eurotard.com/v4/ShowStyle.aspx?style=215c 	Skin-toned pointe shoes
Bunnies, Butterflies (Cast A), Monarchs (Cast A), Frogs, & Squirrels	Tights in your skin tone in any of the following styles. Tights can be purchased at My Dance Shoppe (please call ahead to confirm they are in stock) or online: <ul style="list-style-type: none"> • Capezio #1916 Convertible Tights (Skin-toned): https://www.discountdance.com/dancewear/style_1916.html?&pid=21225&Shop=Style&rfilter=Age%23Womens%3ACategory%23Tights%3ABrand%23Capezio%3ASubCategory%23Tights%21Adult+Convertible+Tights&SID=1705953477 • Capezio #1916c Convertible Tights (Skin-toned): https://www.discountdance.com/dancewear/style_1916C.html?&pid=21226&Shop=Style&rfilter=Age%23Girls%3ACategory%23Tights&SID=1705953800 • Eurotard #210 Convertible Tights (Skin-toned): https://eurotard.com/v4/ShowStyle.aspx?style=210 • Eurotard #210c Convertible Tights (Skin-toned): https://eurotard.com/v4/ShowStyle.aspx?style=210C • Eurotard #215c Footed Tights (Skin-toned): https://eurotard.com/v4/ShowStyle.aspx?style=215c 	Skin-toned ballet shoes

Corps Butterflies (Cast B), & Lead Butterflies (Cast B)	Theatrical pink footed or convertible tights	Theatrical pink tights
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Snow White Schedule Overview

When	Who	What	Where	Notes
Sat. 4/20	Cast A & B (Charlottesville Dancers Only)	Put-Together Rehearsal	CB's Downtown Location	Performance attire (Performance quality bun, stage makeup, & rehearsal dress) Meals: Pack a meal or snacks.
Fri. 5/3	Cast A	Dress Rehearsal	The Paramount Theater (Charlottesville)	Performance attire (Performance quality bun, stage makeup, & rehearsal dress) Parents may stay and watch. Meals: Students MAY NOT leave - pack a meal.
Sat. 5/4	Cast A Show 1 at 11:00AM & Show 2 at 3:30PM	Performances	The Paramount Theater (Charlottesville)	Performance attire (Performance quality bun, stage makeup, & rehearsal dress) Meals: Students MAY leave for meal break from 12:30-2:30PM.
Fri. 5/10	Cast B	Dress Rehearsal	Academy Center of the Arts (Lynchburg)	Performance attire (Performance quality bun, stage makeup, & rehearsal dress) Parents may stay and watch. Meals: Students MAY NOT leave - pack a meal.
Sat. 5/11	Cast B Show 1 at 11:30AM & Show 2 at 4:00PM	Performances	Academy Center of the Arts (Lynchburg)	Performance attire (Performance quality bun, stage makeup, & rehearsal dress) Meals: Students MUST leave for meal break from 1:00-3:00PM.

Cast A & Cast B (Charlottesville Dancers Only) Put-Together | Saturday 4/20

[CB's Downtown Location](#)

Please arrive in performance attire (performance quality bun, stage makeup, & performance dress).

Meals: Pack a meal or snacks.

Volunteers	Bats Chaperones → 11:45PM Bears, Birds, Bunnies, Frogs, & Squirrels Chaperones → 12:45PM Butterflies & Monarchs Chaperones → 2:15PM
12:00PM	CALL TIME: Bats
12:15-1:15PM	Bats Rehearsal
1:00PM	CALL TIME: Bears, Birds, Bunnies, Frogs, & Squirrels
1:15-2:45PM	Forest Scene (Bears, Birds, Bunnies, Frogs, & Squirrels) Rehearsal
2:30PM	CALL TIME: Butterflies & Monarchs
2:45-3:15PM	Butterflies & Monarchs Rehearsal
3:15-4:15PM	Funeral & Mazurka (Butterflies, Monarchs, Bears, Birds, Bunnies, Frogs, & Squirrels) Rehearsal
4:15-4:30PM	Set for Top of Show
4:30-6:00PM	Run Show
6:00-6:30PM	Notes
6:30PM	Dismissal (Approximate)

Cast A Paramount Dress Rehearsal | Friday 5/3

[The Paramount Theater](#)

Please arrive in performance attire (performance quality bun, stage makeup, & performance dress).

Meals: Pack a meal or snacks.

Volunteers	Butterflies & Monarchs Chaperones → 3:30PM Bears, Birds, Bunnies, Frogs, & Squirrels Chaperones → 3:45PM Bats Chaperones → 4:30PM
3:45PM	CALL TIME: Butterflies & Monarchs
4:00-4:15PM	Butterflies & Monarchs Rehearsal
4:00PM	CALL TIME: Bears, Birds, Bunnies, Frogs, & Squirrels
4:15-4:45PM	Butterflies & Monarchs Meal Break (May not leave - please pack a meal or snacks)
4:15-5:00PM	Forest Scene & Funeral (Bears, Birds, Bunnies, Frogs, & Squirrels) Rehearsal
4:45PM	CALL TIME: Bats
5:00-5:15PM	Bats Rehearsal

	Butterflies & Monarchs Change into Costumes
5:15-5:30PM	Mazurka (Butterflies, Monarchs, Bears, Birds, Bunnies, Frogs, & Squirrels) Rehearsal Bats Meal Break, if needed (May not leave - please pack a meal or snacks)
5:30-6:00PM	Bows (Bats, Butterflies, Monarchs, Bears, Birds, Bunnies, Frogs, & Squirrels)
6:00-6:15PM	Forest Animals—Bears, Birds, Bunnies, Frogs, & Squirrels Meal Break (May not leave - please pack a meal or snacks) & Change into Costumes
6:15-6:30PM	Set for Top of Show
6:30-8:30PM	Run Show
8:30-9:00PM	Notes
9:00PM	Dismissal (Approximate)

Cast A Paramount Performances | Saturday 5/4

[The Paramount Theater](#)

Please arrive in performance attire (performance quality bun, stage makeup, & performance dress).

Meals: Students MAY leave for meal break from 12:30-2:30PM.

Volunteers	Show 1 Chaperones → 9:30AM Show 2 Chaperones → 2:00PM
10:00AM	CALL TIME: ALL Cast A
10:15AM	Set for Top of Show
11:00AM-12:30PM	Show 1
12:30-2:30PM	Meal Break (Approximate) Students may leave.
2:30PM	CALL TIME: ALL Cast A Return & Set for Top of Show
3:30-5:00PM	Show 2
5:15PM	ALL Cast A Dismissal (Approximate)

Cast B ACOA Dress Rehearsal | Friday 5/10

[Academy Center of the Arts](#)

Please arrive in performance attire (performance quality bun, stage makeup, & performance dress).

Meals: Pack a meal or snacks.

Volunteers	Butterflies Chaperones → 3:30PM Bears, Birds, Bunnies, Frogs, & Squirrels Chaperones → 3:45PM Bats Chaperones → 5:00PM
3:45PM	CALL TIME: Butterflies

4:00-4:15PM	Butterflies Rehearsal
4:00PM	CALL TIME: Bears, Birds, Bunnies, Frogs, & Squirrels
4:15-5:15PM	Forest Scene (Bears, Birds, Bunnies, Frogs, & Squirrels) Rehearsal
4:30-5:30PM	Butterflies Meal Break (May not leave - please pack a meal or snacks) & Change into Costumes
5:15PM	CALL TIME: Bats
5:15-5:30PM	Mazurka (Bears, Birds, Bunnies, Frogs, & Squirrels) Rehearsal
5:30-6:00PM	Bats & Queen Ousting Rehearsal Forest Animals—Bears, Birds, Bunnies, Frogs, & Squirrels Meal Break (May not leave - please pack a meal or snacks) & Change into Costumes
6:00-6:15PM	Bows (Bats, Butterflies, Monarchs, Bears, Birds, Bunnies, Frogs, & Squirrels)
6:15-6:30PM	Set for Top of Show
6:30-8:30PM	Run Show
8:30-9:00PM	Notes
9:00PM	Dismissal (Approximate)

Cast B ACOA Performances | Saturday 5/11

[Academy Center of the Arts](#)

Please arrive in performance attire (performance quality bun, stage makeup, & performance dress).

Meals: Students **MUST** leave for meal break from 12:30-2:30PM.

Volunteers	Show 1 Chaperones → 10:15AM Show 2 Chaperones → 2:45PM
10:30AM	CALL TIME: ALL Cast B
10:45AM	Set for Top of Show
11:30AM-1:00PM	Show 1
1:00-3:00PM	Meal Break (Approximate) Students <i>must</i> leave and return at their call time.
3:00PM	CALL TIME: ALL Cast B Return & Set for Top of Show
4:00-5:30PM	Show 2
5:45PM	ALL Cast B Dismissal (Approximate)